

Shortcuts, Menus, & Toolbars (Mac)

From *E-Learning Uncovered: Adobe Captivate 7*

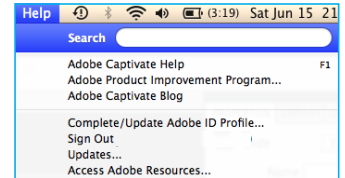
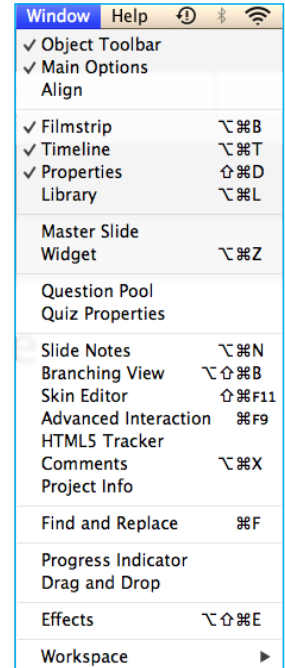
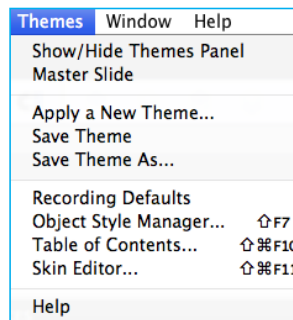
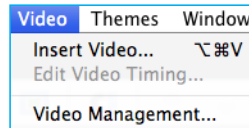
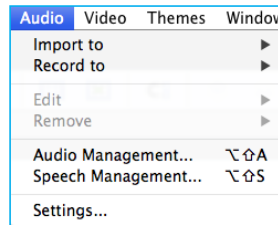
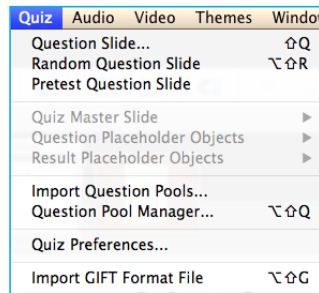
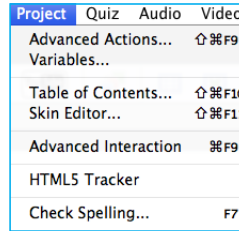
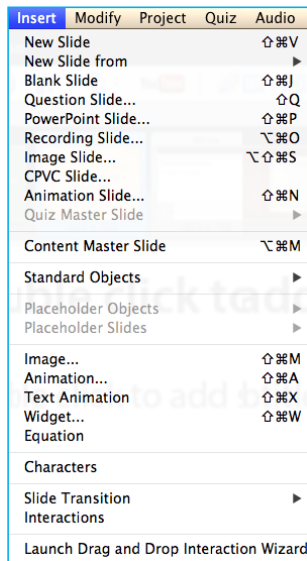
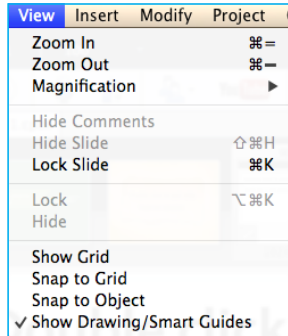
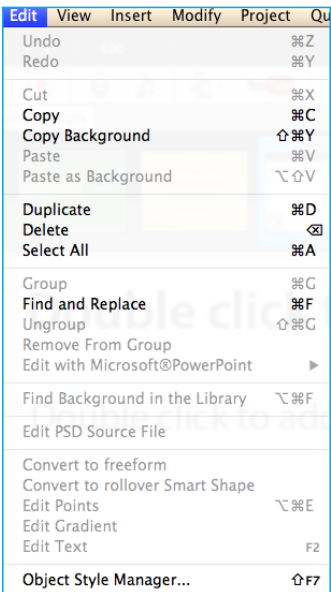
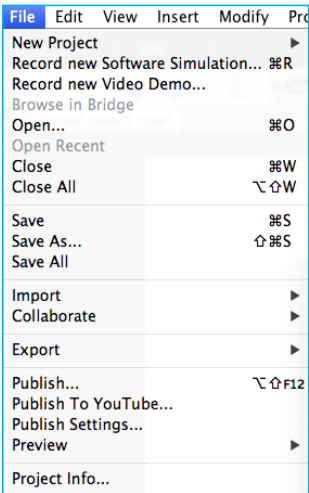
Useful Keyboard Shortcuts

Refer to Adobe Captivate help files for a complete list of keyboard shortcuts.

Feature	Shortcut
Insert	
New Slide	Shift + Cmd + V
Blank Slide	Shift + Cmd + J
Question Slide	Shift + Q
Text Caption	Shift + Cmd + C
Mouse	Shift + Cmd + U
Editing	
Undo	Cmd + Z
Redo	Cmd + Y
Cut	Cmd + X
Copy	Cmd + C
Paste	Cmd + V
Duplicate	Cmd + D
File Management	
Save	Cmd + S
Publish	Option + Shift + F12
Formatting	
Bold	Cmd + B
Underline	Cmd + U
Italics	Cmd + I
Timing	
Sync Object to Playhead	Cmd + L
Show for Rest of Slide	Cmd + E
Play/Preview	
Play Slide	F3
Preview Project	F4
Preview From This Slide	Cmd + F8
Preview in Web Browser	Cmd + F12
Preview in HTML5	Cmd + F11
Toggle Play/Pause	Space

General:	To Stop Recording: <input type="text" value="Cmd-Enter"/>
	To Pause/Resume Recording: <input type="text" value="Cmd-F2"/>
Manual Recording:	To Capture a Screenshot: <input type="text" value="Cmd-F6"/>
Full Motion Recording:	To Start Full Motion Recording: <input type="text" value="Cmd-F9"/>
	To Stop Full Motion Recording: <input type="text" value="Cmd-F10"/>
Panning:	For Automatic Panning: <input type="text" value="Cmd-F4"/>
	For Manual Panning: <input type="text" value="Cmd-F3"/>
	To Stop Panning: <input type="text" value="Cmd-F7"/>
	To snap recording window to mouse: <input type="text" value="Cmd-F11"/>
	To toggle mouse capture in Video Demo: <input type="text" value="Cmd-F12"/>
	To insert an UNDO Marker: <input type="text" value="Shift-Cmd-Z"/>

Captivate Menus (Mac)



Captivate Toolbars (Mac)

The screenshot displays the Captivate Mac interface with various toolbars and their functions. The top toolbar includes icons for Save Project, Undo, Redo, Preview, Publish, Record additional slides, Record Audio, Background Audio, Collaborate, Publish to YouTube, Show/Hide Themes Panel, Show/Hide Grid, Snap To Grid, Snap To Object, Bring selected objects forward, Send selected objects backward, Bring selected objects to the front, and Send selected objects behind. The bottom toolbar includes icons for Insert Smart Shape, Insert Text Caption, Insert Rollover Caption, Insert Image, Insert Rollover Image, Insert Highlight Box, Insert Rollover Slidelet, Insert Zoom Area, Insert Mouse, Insert Click Box, Insert Button, Insert Text Entry Box, Insert Text Animation, Insert Animation, Insert Video, and Insert Interaction.

Access Adobe Resources
Next Slide
Previous Slide
Current Slide
Total Slides
Zoom Control

1 / 1 | 100

Save Project
Undo
Redo
Preview
Publish
Record additional slides
Record Audio
Background Audio
Collaborate
Publish to YouTube
Show/Hide Themes Panel
Show/Hide Grid
Snap To Grid
Snap To Object
Bring selected objects forward
Send selected objects backward
Bring selected objects to the front
Send selected objects behind

Insert Smart Shape
Insert Text Caption
Insert Rollover Caption
Insert Image
Insert Rollover Image
Insert Highlight Box
Insert Rollover Slidelet
Insert Zoom Area
Insert Mouse
Insert Click Box
Insert Button
Insert Text Entry Box
Insert Text Animation
Insert Animation
Insert Video
Insert Interaction